

REQUEST FORM

FOR HARD COPY OF ANNUAL AUDITED ACCOUNTS AND NOTICE OF AGM

Dated: _____

Hi-Tech Lubricants Limited
1-A, Danepur Road, GOR-1,
Lahore

Pursuant to the provisions of SRO 470(I)/2016 dated May 31st, 2016 notified by the Securities and Exchange Commission of Pakistan (SECP), I/we, Mr./Mrs./Ms. _____ S/o, D/o, W/o _____ do hereby request for Hard Copy of the Annual Audited Accounts of Hi-Tech Lubricants Limited alongwith Notice of Annual General Meeting at my registered address.

Name of the Member / Shareholder	
Folio / CDC Account Number	
Shareholder's CNIC Number (Copy of CNIC for signature verification is attached)	
Shareholder's NTN/STN Number	
Registered Address	

It is stated that above mentioned information is true and correct and that I shall notify the Company / its Share Registrar in writing of any change in my registered address for receiving the Company's Annual Audited Accounts and Notice of Annual General Meeting.

Signature of the Member/ Shareholder

NOTES:

1. Securities & Exchange Commission of Pakistan (SECP) vide notification S.R.O. No. 470 dated May 31, 2016 has allowed listed companies to circulate annual balance sheet and profit and loss accounts, auditor's report and director's report (Annual Audited Accounts) to its members through CD/DVD/USB at their registered addresses subject to fulfillment of condition of obtaining consent of its members.
2. The members of the Company unanimously passed a resolution in Extraordinary General Meeting of the Company duly convened on June 16, 2016 regarding transmission of Annual Audited Accounts of the Company through CD/DVD/USB to its members at their registered addresses instead of transmitting the same in Hard Copies.
3. Members/shareholders who are not interested in receiving the Annual Audited Accounts of the Company along with notice of the AGM through CD/DVD/USB are requested to submit duly filled Request Form to the Company's Independent Share Registrar at Share Registrar Department, Central Depository Company of Pakistan Limited, CDC house, 99 –B, Block B, S.M.C.H.S, Shakra-e-Faisal, Karachi or at company's registered office at 1-A, Danepure Road, GOR-1, Lahore. The shareholders having shares in book entry form (CDS) are requested to submit their Request Form along with their CNIC directly to their broker(participant)/CDC.